

Decision Maker: Environment PDS Committee

Date: 16th June 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

Contact Officer: Linda Winder, Office Resources Manager
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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Borough wide

1. Reason for report

1.1 Members are asked to review the Committee's work programme for 2011/12 and to consider:

- progress on decisions from previous meetings of the Committee;
 - the Contracts summary for the Environment Portfolio.
 - the establishment of Working Groups for 2011/12
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2. **RECOMMENDATION(S)**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report related to previous Committee requests as set out in Appendix 2;**
- Note the Environment Portfolio contracts listed in Appendix 3; and**
- Consider the establishment of Working Groups for 2011/12.**

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Quality Environment.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Environment Portfolio 2011/12 approved budget
 4. Total current budget for this head: £36.2m and £3.994m of LIP funding from TfL.
 5. Source of funding: 2011/12 revenue budget and 2011/12 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 225 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Forward Programme

- 3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for the remainder of 2011/12, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on previous requests by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

3.4 Working Groups

The Committee is empowered to establish Working Groups for examining priority issues in depth with the aim of bringing a detailed report to the PDS Committee itself on completion of the review.

In this regard Members are asked to consider whether the Working Group on Waste Minimisation should continue and if so its membership will need to be agreed.

It is also recommended that the Transport Statement Working Group continues into 2011/12 so that consideration can be given to an LBB transport strategy statement following completion and submission of the Council's LIP (Local Implementation Plan). If approved, membership for this Working Group will also need to be agreed for 2011/12.

Additionally, and in the context of its consideration of the Carbon Management Programme Progress Report 2009/10, the Committee agreed the following at its meeting on 11th January 2011 (Minute 81A):

“RESOLVED that the Executive be recommended to:

(4) note support by the Environment PDS Committee for the establishment of a PDS Highways Asset Working Group in the new municipal year, the scope of which should include matters concerned with street lighting, street signage and energy efficiency.”

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is required to prepare a forward work plan.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2011/12 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2011/12

Environment PDS – 19 July 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Police traffic enforcement	Partner	Presentation
Approval of the Council's Final Local Implementation Plan (LIP)	T&H	For pre-decision scrutiny
Anerley Park Safety Improvements	T&H	For pre-decision scrutiny
Cray Valley Area Congestion Relief	T&H	For pre-decision scrutiny
Siward Road Speed Reducing Measures	T&H	For pre-decision scrutiny
Parking Blue Badges/Enforcement	C&SS	For pre-decision scrutiny
Environment PDS – 13 September 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2011/12	Finance	For pre-decision scrutiny
Parking ICT	C&SS	For pre-decision scrutiny
Cleansing Contract – Tender Award Recommendations	SS&G	Environment PDS: 13 Sept 2011 E&R PDS: 12 Oct 2011 Executive: 19 Oct 2011
Area Management Review	SS&G	For pre-decision scrutiny
Environment PDS – 15 November 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2011/12	Finance	For pre-decision scrutiny
2011/12 Progress on Environment Portfolio Plan	C&SS	PDS Committee
Structure of Environmental Portfolio Plan 2012/15	C&SS	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
29.11.10	One-off informal meeting for Members to be held as part of the feasibility study on a park and ride scheme	Meeting will be organised once feasibility work has commenced
11.1.11	Street lighting energy savings, from light spacing, dimming and reduced wattage, to be kept under review	A further report on progress will be made in 2011/12
01.03.11	Penge town centre second stage parking consultation leaflets to include more detail for residents	Completed
01.03.11	Bromley police to be invited to Committee to make a presentation on their traffic enforcement activities	Scheduled for July PDS meeting
05.04.11	Review budget for community toilet scheme	
05.04.11	Approach residents' association regarding the future of Cudham recreation park toilets	
05.04.11	Continue to deal with Blue Badge fraud	Enforcement exercise undertaken April 2011

Appendix 3

Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Gully Cleansing	01.08.05	31.07.09	31.07.11	Conways	840,000	210,000	Will be merged with Street Cleaning contract from March 2012
Street Cleaning	29.03.05	28.03.10	28.03.12	Keir	19.6m	4.52m	
<i>Street Cleaning</i>	<i>29.03.12</i>	<i>28.03.17</i>	<i>Possible extension by two years</i>		<i>24.5m</i>	<i>4.9m</i>	<i>Env PDS – 13 Sep 2011 E&R PDS – 12 Oct 2011 Executive - 19 Oct 2011</i>
<i>Parking ICT</i>	<i>1.04.12</i>	<i>31.03.17</i>	<i>n/a</i>		<i>750k est.</i>	<i>150k est.</i>	<i>Env PDS – 13 Sep 2011</i>
Transportation Consultancy	01.04.11	Up to 31.03.17		TfL Framework	1.2m (assumes max. length of 6 years)	200,000	Contract review 17 April 2012
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	Option for one year extension	Holwood GM Ltd	19,850	59,580	
Removal of Abandoned Vehicles	01.10.10	30.09.12	Option for a one year extension	Pick a Part	10,600	31,980	
Fleet Hire	05.11.06	04.11.12		London Hire	674,383	112,383	
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	
Street Lighting Maintenance	01.04.07	31.03.11	31.03.13 Further extension possible to 31.03.15	May Gurney	7.1m	1.8m	
Inspection of Street Works	01.04.10	01.04.13		B&J	900,000	312,000	
Ambulance hire	05.11.07	04.11.13		London Hire	2.03m	339,000	
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	

Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Waste Disposal	24.02.02	23.02.16	N/A	Veolia		9.19m	
Waste Collection	01.11.01	23.02.16	N/A	Veolia	37.3m	6.21m	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	10.79m	2.16m	
Maintenance & repair of vehicles	01.04.10	31.03.17	Option for 2 year extension	KCC	940,000		
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17	Option for one year extension	O'Rourke	17m	2.4m	
Highway Maintenance – Major	01.10.10	30.09.17	Option for one year extension	FM Conway	26m	3.7m	
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Grounds Maintenance	01.01.08	31.12.17		English Landscapes	26.1m	2.75m	
Landfill Site Monitoring	28.07.10	27.07.17	Option for 2 year extension	Enitial	952,000	136,000	
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
<i>Floral Displays</i>	<i>30.05.11</i>	<i>30.04.12</i>	<i>n/a</i>	<i>Window Flowers & Amethyst</i>	<i>90.000</i>	<i>90.000</i>	<i>Contract review to include longer contract period.</i>
<i>Rural Grass cutting</i>	<i>30.5.11</i>	<i>29.0.13</i>	<i>29.05.14</i>	<i>Landmark Services</i>	<i>90.000</i>	<i>30.000</i>	